

**Minutes of the meeting of the Governors of Grewelthorpe  
and Fountains CEP Schools Federation  
Held on Tuesday 19<sup>th</sup> June 2018 at Grewelthorpe School**

<b>Present:</b>	Karen Butler Georgina Wray Anne Collins Kay Hickingbotham Rachel Bain Katie Barker Sue Thomas Joanne Martin	Headteacher Co-opted LA Co-opted Parent Staff Governor Foundation Governor Parent
<b>Attended by:</b>		
<b>Apologies</b>	Dawn Conrardy Margaret Driffield	Foundation Governor Clerk
<b>Absent</b>		

Item No		ACTIONS
	<b>Confidential Item</b>	
<b>56</b>	<b>Confidential Minutes and declaration of interest</b> Items 60, 65 and 66 deemed confidential	
<b>57</b>	<b>Correspondence</b> Letter from Sue Thomas to resign as Governor. RB thanks Sue Thomas for all her hard work during her time as a Governor. Sue stated that is very impressed with how the two schools have been brought together, and that KB should be praised for that.	
<b>58</b>	<b>Minutes of the last meeting held 25<sup>th</sup> April 2018</b> The governors resolved to accept the minutes as read.	
<b>59</b>	<b>Matters Arising from the minutes</b> None.	
<b>60</b>	<b>Resources Committee Report – copy attached</b> Monitoring reports were discussed and actions required – resources committee discussed long term plans for a sustainable federation. End of year carry forward for Fountains is higher than expected due to KB's advisor work and more uptake on clubs. Carry forward for Grewelthorpe is more than expected due to supply budget not being utilised. Budgets remain a concern. Significant factors:	

	<p>-New funding formula based on the October 2017 census information.</p>	
<p>61</p>	<p><b>School Improvement Committee Report – copy attached.</b></p> <p>Last meeting of the year, and there was no data discussed as the final assessments are still being finalised, and moderation in Grewelthorpe has just happened today and SATs results due on 10<sup>th</sup> July.</p> <p>The committee evaluated previous actions and success criteria. The vast majority of all actions have been completed successfully. The committee then discussed actions for the next academic year, such as: the new PSHE and sex education curriculum that comes in September 2019, lesson focus on writing. Most of the school improvement was green so we have done lots of it.</p> <p>Q (AC): Will the PSHE curriculum for sex education be laid out year by year? A (KB): Yes it is and we already have the PSHE curriculum in school so there is guidance on what to cover.</p> <p>KB: Parents on board will be needed, and we need to get appropriate resources. RB: Parents help guide for sex &amp; relationship education may be helpful.</p> <p>Q (RB): What does ever 6 mean? A: It means they are no longer on free school meals but they have been on it so they still get free school meals for 6 years and the school still gets the PP.</p> <p>RB will do a learning walk at Fountains on 02.07.18, with KB.</p> <p>RB states that Year 2 in Grewelthorpe were moderated on 19.06.18 and Reception have been moderated in Fountains. RB &amp; KB thanked the staff for all their time and hard work in preparation for their moderations. Both moderations have gone very well and no recommendations were made.</p> <p>KH explained why maths no problem wasn't in the maths policy. That as Year 5&amp; 6 weren't using at the moment we're still in the journey.</p> <p>The governing body ratified the following policies with amendments made:</p> <ul style="list-style-type: none"> <li>• Art and design</li> </ul>	

	<ul style="list-style-type: none"> <li>• Assessment &amp; feedback</li> <li>• General Complaints procedure</li> <li>• Handwriting</li> <li>• Homework</li> <li>• Learning out of doors</li> <li>• Lettings</li> <li>• Looked after children</li> <li>• Marking</li> <li>• Mathematics</li> <li>• Phonics</li> <li>• Recruitment &amp; selection</li> <li>• Spiritual, moral, social and cultural (SMSC)</li> <li>• Staff capability</li> </ul>	
<b>62</b>	<p><b>Academies</b></p> <p>Budgets have been submitted. Even if the budgets are fine, the due diligence will then be widened.</p>	
<b>63</b>	<p><b>Any other previously notified urgent business</b></p> <p>None.</p>	
<b>64</b>	<p><b>Headteacher's Report including Diocese/Church Issues/SIAMS</b></p> <p>Data will be brought to the next meeting.</p> <p>Hodder tests have been taken in all year groups, and the reports made from these have been sent out previously in the year.</p> <p>Q: Are the concerns about the current Year 5's just academic or is it behavioural as well, as that's more difficult?  A: The behaviour isn't as difficult as the current year 6 but there is a mixture of issues with them. Home issues have had an impact. They need extra TA support for next year. We need to provide more nurture with the children next year.</p> <p>Safeguarding updates will be moved out of ofsted and be done separately.  Q: Will they really do this?  A: They are struggling to keep up with all the inspections.</p> <p>Q: How has the application for the English Hub gone?  A: We should apply next year if we don't get it this year. It will be good professional development for staff as well as it</p>	

	<p>increasing the profile of our Federation.</p> <p>Q: We have been asked to be a phonics hub too, which would we choose?  A: The English is the most exciting and that is what I would go for over the phonics.</p> <p>Q: How many hubs do they have?  A: They are a little bit behind with their applications. They were hoping to have 35 by September, they may have 35 by December.</p> <p>Q: Why would they separate phonics away from English?  A I assume it is due to the separate phonics assessment but would need to ask.</p> <p>SEF both schools are graded as good.</p> <p>KH &amp; KB are doing some work with the maths HUB that is ongoing.</p> <p>EY training for outdoor areas forest schools has taken place.</p> <p>Janet Tringham (School Diocese advisor) has made us aware of some new training available for the new SIAMs framework starting in Autumn. We have bought into the Diocesan support package for one school.</p>	
65	<p><b>Safeguarding/Health &amp; Safety</b>  All actions relating to health and safety have been addressed.</p>	
66	<p><b>Specific Governor agenda items</b>  Staffing issues were discussed and plans for the future following the resignation of the headteacher.</p> <p>Planning permission has been approved with no objections for the building work at Grewelthorpe. We now are applying for a grant to fund the entire project if we get it. RB and a parent at Grewelthorpe have done the application. RB's husband's company has done all the costings for free.</p>	

Meeting closed 7.05pm