

**Minutes of the meeting of the Governors of Grewelthorpe  
and Fountains CEP Schools Federation  
Held on Wednesday 30<sup>th</sup> November at Grewelthorpe School**

<b>Present:</b>	Karen Butler Sarah Stanley Jacqui Palmer Anne Collins Alison Lock Katie Barker Sue Thomas	Headteacher Parent Staff Co-opted Co-opted Associate Foundation
<b>Attended by:</b>	Margaret Driffield	Clerk
<b>Apologies authorised</b>	Georgina Wray on maternity leave. Dawn Conrardy pending? Carl Bailey absent due to unscheduled work meeting	<b>SS to confirm</b>
<b>Absent</b>	None.	

Item No		ACTIONS
20	Governors welcomed new foundation Sue Thomas to the governing body. The process of mentoring new governors and the support and training available was explained.	JP to mentor ST
21	<b>Governor training session</b> Introduction to school governance part 1 run by Margaret Burton for new governors and as a refresher for current governors. <ul style="list-style-type: none"> <li>• How did we get here</li> <li>• Why become a governor</li> <li>• Instruments of governance</li> <li>• Well run governing bodies</li> </ul> Part 2 to run in the new year.	
22	<b>Confidential Minutes and Declaration of interest</b> None.	
23	<b>Correspondence</b> None.	
24	<b>Policies for ratification:</b> The following policies were ratified by the governing body: <ul style="list-style-type: none"> <li>• Anti-Radicalisation Policy</li> <li>• Charging and Remissions Policy</li> <li>• Child Protection Policy</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Collecting Children from School Policy *</li> <li>• Confidentiality Policy</li> <li>• Disciplinary Procedure Policy</li> <li>• Drugs Policy</li> <li>• Health &amp; Safety Policy</li> <li>• Meeting the needs of all Children Policy/Inclusion Policy</li> <li>• Safeguarding Policy</li> <li>• Standards of Conduct Policy</li> </ul> <p>*Collecting children from school issue was flagged to ensure parents at Fountains provide three points of contact for any child walking home.</p>	
25	<p><b>Minutes of last meeting held 28<sup>th</sup> September 2016</b> The governing body resolved to accept the minutes as read.</p>	
26	<p><b>Matters Arising from the minutes</b> None.</p>	
27	<p><b>Resources Committee report</b> Copy attached. Governors expressed concerns regarding the in-year deficit at both schools and the higher staffing and resource costs at Fountains School. Resources committee to hold an extra meeting to delve into these issues and report back to full governing body with a three year strategy focusing on reducing the in-year deficit across the federation.</p> <p>Q Why is the learning resource figure at Fountains School considerably higher than at Grewelthorpe? A This is to be looked into and reported back at the next resources committee meeting.</p>	MD & CC to provide information
28	<p><b>School Improvement Committee report</b> Copy attached. Governors looked at the inspection dashboard for each school as well as internal data, Perspective Lite and Raise Online.</p> <p>Targets for Y6 were agreed at the meeting using Fisher Family Trust (FFT).</p> <p>KB explained more about the new Singapore Maths Scheme being implemented at Grewelthorpe. This will be evaluated, end of term assessments will reveal to what extent it has been a success.</p> <p>Q Have Grewelthorpe staff investigated how other schools are implementing Singapore Maths Scheme? A Yes staff have visited Masham Primary School and are in touch with other schools. All schools trialling Singapore maths have highlighted issues with mixed age classes if they have mixed cohorts.</p>	

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	<p>Q Have the materials been aimed at a single year group?  A Yes, this is challenging and we are going to trial splitting the class in the spring term.</p> <p>Q Are children enjoying it?  A The focus is on method, and the pupils have had mixed reactions. Staff really like it and believe it will have a massive impact on learning.</p> <p>Hodder assessments for maths and reading will be used again this year at the end of each term for all pupils. This will give a standardised score for pupils at the end of each term to measure progress, as well as a score and a full diagnostic report will be available. This is particularly useful for pupils making small steps in their progress.</p> <p>Detailed discussions took place on each cohort for each school these have been put on confidential minutes.</p> <p>Next meeting to be held 25th January at Fountains.</p>	
29	<p><b>Headteacher's Report inc School Development Plan and SEF</b>  Copy attached.</p> <p>A detailed report of Raise on Line was provided and discussed. Information on EYFS was provided for 2016 from Perspective Lite. A full copy of Raise on line is available for all governors.</p> <p>The HT highlighted the new graphs and tables for this year, governors found the scatter graphs extremely useful.</p> <p>Q In the Y2 phonics cumulative table there is data missing, why?  A The Y2 table shows the % of pupils achieving the phonics standard in Y2. The data is only populated for pupils if they have had to re-take the phonics test.</p> <p>Q The EYFS Good Level of Development for National and North Yorkshire has risen over the last three years. At Grewelthorpe our data fell this year and Fountains has fallen since 2014, is there a reason?  A Both Grewelthorpe and Fountains GLD was above National and NY. This data does not show the progress from start to end of reception, the new baseline data gives clear progress measures and shown the majority of children are making good progress at Fountains and Grewelthorpe, with many areas of learning at Grewelthorpe showing greater than expected progress.</p> <p>SEF judgements were agreed for each school.</p> <p>EVC updates were provided. NYCC are recommending that bouncy castles are not to be used in schools.</p>	

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30	<b>SIAMS</b> Nothing to report. (DC absent)	
31	<b>Safeguarding</b> Covered under Headteacher's report. Safeguarding audit to be completed and brought to next governors meeting for ratification.	DC
32	<b>Governor issues</b> SS voiced concerns about the low attendance at the meeting, especially with the training that was booked. The importance of governors attending all meetings, if possible, as all dates were set and agreed at the start of the academic year was reiterated.	SS to email all governors

The meeting closed at 7.40 pm

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