

**Minutes of the meeting of the Governors of Grewelthorpe  
and Fountains CEP Schools Federation  
Held on Wednesday 25<sup>th</sup> April 2018 at Grewelthorpe School**

<b>Present:</b>	Karen Butler Georgina Wray Anne Collins Kay Hickingbotham Joanne Martin Rachel Bain Katie Barker	Headteacher Co-opted LA Co-opted Parent Parent Staff Governor
<b>Attended by:</b>	Margaret Driffield	Clerk
<b>Apologies</b>	Dawn Conrardy Sue Thomas	Foundation Governor " "
<b>Absent</b>		

Item No		ACTIONS
42	<b>Confidential Item</b>	
43	<b>Confidential Minutes and declaration of interest</b> Items under item no's 49, 50,51, 53 and 54 deemed confidential.	
44	<b>Correspondence</b> Letter of resignation from Fountains MSA due to ill health.	
45	<b>Minutes of the last meeting held 31<sup>st</sup> January 2018</b> The governors resolved to accept the minutes as read.	
46	<b>Matters Arising from the minutes</b> None.	
47	<b>Minutes of the confidential meeting held 31<sup>st</sup> January 2018</b> The governors resolved to accept the minutes as read.	
48	<b>Matters Arising from the confidential minutes</b> None.	
49	<b>Resources Committee Report – copy attached</b> The contracts and insurances have all been reviewed for both schools and ratified by committee. The costs of almost all the contracts has risen significantly and there are additional contracts such as the GDPR. We are concerned about the new suggested school meal increase and how this will affect both schools.  The new classroom at Grewelthorpe was discussed and the school has commissioned an architect to revise the plans	

	<p>before they will be submitted for planning permission. A member of the PTS has discovered a grant which we could apply for but it requires planning permission to be in place, timescales are very tight we need to submit the planning application within the next 2 weeks to be meet the grant application deadline.</p> <p>Q What percentage of the work will the grant cover? A The whole cost.</p> <p>The committee looked at cost efficiencies and discussed possible future plans.</p> <p>The budgets will be completed by 24<sup>th</sup> May the bursar will present them to the committee on this date they will then need approval.</p> <p>KB will be working as consultant head at 7 schools this term £450 for each visit.</p>	
50	<p><b>School Improvement Committee Report – copy attached.</b></p> <p>Information was provided on each school regarding the attainment and progress of all the children including those in receipt of pupil premium and those with SEND. Gender analysis was also provided.</p> <p>The strategies being used to increase rates of progress were outlined for each school.</p> <p>Subject leader reports were provided detailing an overview for English and Mathematics. The reports provided clear evidence of the monitoring including LA monitoring highlighting each teacher’s strengths and areas for development. Governors stated that these reports provide a great deal of invaluable information which enable them to provide effective support.</p> <p>DFE have approached Grewelthorpe re becoming a hub of excellence for English, this will bring in an expected 175k per annum:</p> <p>Q Can the offer package of support for schools also use the HART alliance and other partner schools for their expertise? A Yes, but this will have to be paid for out of the income received.</p> <p>Q Will this impact on the time staff are spending out of school? A Yes, this will be a concern and will not go ahead without the full support of the staff.</p>	

	<p>Q Is this a viable consideration, what are the concerns?  A As Grewelthorpe is a small school the concerns raised are the time out of school and the pressure on staff.  Q Is this something to maybe look at in a year's time instead of immediately?  A Yes that is perhaps a better prospect.  Q What other gains other than financial would the federation gain?  A The skills base of the staff would be greatly enhanced. More realistically at the moment to do it in partnership with HART.  Q When does a decision need to be made by?  A May 2018.  Q Would extra admin time be needed to support this?  A Yes extra admin support would need to be built in.</p> <p>The governing body ratified the following policies:</p> <ul style="list-style-type: none"> <li>• Health &amp; Safety Policy</li> <li>• Attendance &amp; Punctuality</li> <li>• Behaviour, Discipline, Anti-Bullying &amp; Cyberbullying</li> <li>• Collective Worship</li> <li>• Disclosure Barring Service (DBS)</li> <li>• Disclosure of offences</li> <li>• Early Years</li> <li>• Educational Visits (EVS)</li> <li>• Epilepsy</li> <li>• Food</li> <li>• ICT</li> <li>• Information</li> <li>• Internet Acceptable Use Staff</li> <li>• Humanities</li> <li>• Medical Conditions</li> <li>• Music</li> <li>• Newly Qualified Teachers (NQT)</li> <li>• Physical Education</li> <li>• PHSE</li> <li>• Publication Scheme</li> <li>• Religious Education</li> <li>• Science</li> <li>• Sex &amp; Relationship Education</li> <li>• Use of Digital &amp; Video Images</li> <li>• Whistleblowing</li> </ul>	
51	<b>Confidential Item</b>	
52	<b>Any other previously notified urgent business</b> None.	
53	<b>Headteacher's Report including Diocese/Church Issues/SIAMS</b> Heads report	

The report provided an update on academies.  
Data was provided for the spring term for each year group at each school. The progress of children in receipt of Pupil Premium was discussed.

The Headteacher provided updates from OFSTED and other educational developments.

Q How often are the Ofsted inspection now?

A They have now been changed to every four years instead of three.

Reception baseline assessment:

Q Will the baseline assessment be progress measured?

A Yes the progress of pupils will be measured eventually from reception to Y6.

Q Will CEM data still be useful?

A Yes, it is still used and useful and we will just change to the NFER.

Q Is it a standardised score system?

A Yes it is?

LR, reception teacher at Fountains school has volunteered for the pilot scheme.

Data Protection Scheme with Veritau:

The federations PTA's also now need to comply with the new legislation. PTA's are to be approached to enquire whether they wish to use Veritau along with the federation.

Diocese

We now have a new adviser Janet Tringham, she has visited Grewelthorpe and plans to visit Fountains in June.

The Diocese is now offering support and advice to schools similar to that of the LA.

There is a New SIAMS framework for Church inspection – training to be carried out next year as we need to secure Foundation governors as they will need to be involved in this.

Caroline Falkingham's leaver's afternoon tea was enjoyed by all.

Q Will Caroline's replacement be full time?

A We are not sure, as her workload was huge, the Church have agreed to look at the allocation of work.

	The Head teacher provided updates on health and safety and safeguarding issues.	
<b>54</b>	<b>Safeguarding/Health &amp; Safety Confidential</b>	
<b>55</b>	<p><b>Specific Governor agenda items</b></p> <p>RB is hosting a race night to raise funds for Grewelthorpe School on 11<sup>th</sup> May.</p> <p>Staff/Governor night out on Friday 6<sup>th</sup> July at Mario's in Ripon.</p>	

Meeting closed 7.00 pm